

V. Initial Registration Procedures

※As for Japanese version, see page 260. 日本語版は、260ページからです。

Complete the following registration procedures by the deadline. Please refer to the guidance for the Initial Registration Procedures enclosed in the Notification of Acceptance for details. Admission will be denied if the registration procedures are not completed by the deadline.

Payment of Initial Registration Fee

Applicants residing in Japan

The Payment must be made using the payment slip by telegraphic transfer at a bank counter. Details for method of payment and amount of payment will be given in the guidance for Initial Registration Procedures. As soon as the University has confirmed the receipt of the fee, an "Admission Certificate" will be sent to the applicant.

	Payment Period	Amount of Payment
April 2026 Entry	Thursday, February 5, 2026– Thursday, March 12, 2026	Prescribed amount of the Initial Registration Fee
September 2026 Entry	Monday, August 10, 2026– Wednesday, August 26, 2026	

Applicants residing outside Japan

Successful applicants will be required to complete the initial registration procedures as below. These procedures may change. Please follow the guidance provided in the "Notification of Acceptance and Initial Registration Procedures" to be sent to successful applicants. Payment of fees must be done from a bank counter. Details for method of payment and amount of payment will be given in the guidance for Initial Registration Procedures.

	Payment Period	Amount of Payment
April 2026 Entry	Monday, December 15, 2025 is the deadline. ※Successful applicants for the Graduate School of Brain Science are required to pay the Initial Registration Fee by Tuesday, January 27, 2026 .	Prescribed amount of the Initial Registration Fee
September 2026 Entry	Wednesday, April 1, 2026– Tuesday, June 16, 2026	

[Step1]

- ①Applicants must pay the Prescribed amount of the Initial Registration Fee by the deadline stated above.
* If you overpaid the transaction charge etc. when paying the Initial Registration Fee by overseas remittance, the excess amount will be applied to the following semester's University Fees.
- ②Applicants must submit all necessary documents to apply for the Certificate of Eligibility (COE) to the Office of International Students by the deadline stated below.
For applicants who completed Step 1, Doshisha University will apply by proxy for the COE to the Ministry of Justice.

	Submission Deadline
April 2026 Entry	Monday, December 15, 2025 ※Successful applicants for the Graduate School of Brain Science are required to submit the documents by Tuesday, January 27, 2026.
September 2026 Entry	Tuesday, June 16, 2026

[Step2]

After the COE is issued, it will be sent to the applicants together with the Admission Certificate. You will then apply for a Student visa by bringing the COE and the Admission Certificate to the Japanese Embassy or the Japanese Consulate in your home country.

Applicants must enter Japan with a valid Student visa on their passports. Applicants who do not have a Student visa may have to leave Japan and then re-apply for a Student visa at the Japanese Embassy or the Japanese Consulate.

◆Documents Related to Funding to Obtain a Certificate of Eligibility◆

①If the applicant supplies the funds by him/herself:

- Bank Account Balance Statement of the applicant (the balance statement should show sufficient funds to cover the university fees for one year + a minimum of ¥100,000 × 12 months to cover living expenses. **It should be issued by a bank which is able to transfer the funds to Japan in Japanese yen.**)

②If a family member, a relative of the applicant (or any other person) supplies the funds:

- Statement of Financial Support (prescribed form) filled out by the sponsor.
- Bank Account Balance Statement in the sponsor's name (the balance statement should show sufficient funds to cover the university fees for one year + a minimum of ¥100,000 × 12 months to cover living expenses. **It should be issued by a bank which is able to transfer the funds to Japan in Japanese yen.**)
- Certificate of Annual Income (or a Tax Certificate indicating the sponsor's total income for the previous year) of the sponsor
- Copy of the sponsor's ID (passport, etc.)

③If the applicant supplies the funds through a scholarship:

- Scholarship Certificate indicating the amount, duration of the scholarship, and the name of sponsoring foundation or institution

④If a sponsor residing in Japan supplies the funds:

- Statement of Financial Support (prescribed form) filled out by the sponsor
- Certificate of Annual Income (or a Tax Certificate indicating the sponsor's total income for the previous year) of the sponsor
- * One of the following: Withholding Tax Slip, (copy of) Final Income Tax Return, Residential Tax Return or Income Tax Certificate
- Certificate of residence of the sponsor

* If you have multiple sponsors, submit the required documents for all of them.

* If you have any inquiries regarding the documents related to funding, please contact the Section for International Admissions, Office of International Students, International Center (Imadegawa Campus).

Note

Once received, the Admission Fee (equivalent to the Registration Fee) will not be refunded under any circumstances.

Only in the case the applicant goes through the prescribed cancellation procedure by the deadline stated below, the amount after deduction of the Admission Fee from the Initial Registration Fee will be refunded to the applicant. For details, refer to the guidance for Initial Registration Procedures.

As September 20 falls on a Sunday, make sure at the post office that the mail will be postmarked on or before September 20 if you send it out at the last minute before the deadline.

	Cancellation Deadline
April 2026 Entry	Postmarked: Tuesday, March 31, 2026 when sending by post
September 2026 Entry	Postmarked: Sunday, September 20, 2026 when sending by post