

VI. Initial Registration Procedures

※As for Japanese version, see page 266. 日本語版は、266ページからです。

Complete the payment of the Initial Registration Fee by the deadline. Please refer to the guidance for the Initial Registration Procedures enclosed in the Notification of Acceptance for details. Admission will be denied if the payment of the Initial Registration Fee is not completed by the deadline.

Payment of Initial Registration Fee

Applicants residing in Japan

The Payment must be made using the payment slip by telegraphic transfer at a bank counter. Details for method of payment and amount of payment will be given in the guidance for Initial Registration Procedures. As soon as the University has confirmed the receipt of the fee, an “Admission Certificate” will be sent to the applicant.

	Payment Period	Amount of Payment
April 2027 Entry	Thursday, February 4, 2027– Thursday, March 11, 2027	Prescribed amount of the Initial Registration Fee
September 2027 Entry	Monday, August 9, 2027– Wednesday, August 25, 2027	

Applicants residing outside Japan

Payment of fees must be made from a specified online transfer or a bank counter. Details for method of payment and amount of payment will be given in the guidance for Initial Registration Procedures.

	Payment Period	Amount of Payment
April 2027 Entry	Monday, December 14, 2026 is the deadline. ※Successful applicants for the Graduate School of Brain Science are required to pay the Initial Registration Fee by Tuesday, January 26, 2027 .	Prescribed amount of the Initial Registration Fee
September 2027 Entry	Thursday, April 1, 2027– Tuesday, June 15, 2027	

[Step1]

- ①Applicants must pay the Prescribed amount of the Initial Registration Fee by the deadline stated above.
- ②Applicants must submit all necessary documents to apply for the Certificate of Eligibility (COE) to the Office of International Students by the deadline stated below.
For applicants who completed Step 1, Doshisha University will apply by proxy for the COE to the Ministry of Justice.

	Submission Deadline
April 2027 Entry	Monday, December 14, 2026 ※Successful applicants for the Graduate School of Brain Science are required to submit the documents by Tuesday, January 26, 2027.
September 2027 Entry	Tuesday, June 15, 2027

[Step2]

After the COE is issued, it will be sent to the applicants together with the Admission Certificate. You will then apply for a Student visa by bringing the COE and the Admission Certificate to the Japanese Embassy or the Japanese Consulate in your home country.

Applicants must enter Japan with a valid Student visa on their passports. Applicants who do not have a Student visa may have to leave Japan and then re-apply for a Student visa at the Japanese Embassy or the Japanese Consulate.

◆Application documents required for obtaining a Certificate of Eligibility◆

The contents are subject to change. Please be sure to check the guidance for Initial Registration Procedures for details.

1. Copy of your passport
2. Photograph
3. Documents proving your financial resources to cover necessary amount for one year

(a) Applicant supplies the funds by him/herself

• **Bank Account Balance Statement (Bank Certificate) in the applicant's name**

- It should be issued by a bank which is able to transfer the funds to Japan in Japanese yen
- The balance statement should show sufficient funds to cover **the University Fees for one year and a minimum of ¥100,000 x 12 months to cover living expenses.**
- If the necessary amount is to be provided by a scholarship:
Please submit a copy of the scholarship award decision letter or contract (which clearly states the amount to be received, the expected period of receipt, and the granting institution).

(b) A family member or a relative of the applicant (and any other person as a second sponsor) supplies the funds

• **Statement of Financial Support**

• **Bank Account Balance Statement (Bank Certificate) in the sponsor's name**

- It should be issued by a bank which is able to transfer the funds to Japan in Japanese yen
- The balance statement should show sufficient funds to cover **the University Fees for one year and a minimum of ¥100,000 x 12 months to cover living expenses.**
- **Certificate of Annual Income (or a Tax Certificate indicating the sponsor's total income for the previous year) of the sponsor**
- **Copy of the sponsor's ID (passport, etc.)**

(c) A sponsor residing in Japan supplies the funds

- **Statement of Financial Support filled out by the sponsor**
- **Certificate of Annual Income (or a Tax Certificate indicating the sponsor's total income for the previous year) of the sponsor**
- **Certificate of residence of the sponsor**

Notes:

- If you have multiple sponsors, submit the required documents for all of them.
- All the documents must be written in Japanese or English. A Japanese or English translation must be attached if the original document is written in another language.

Note

Once received, the Admission Fee (equivalent to the Registration Fee) will not be refunded under any circumstances.

Only in the case the applicant goes through the prescribed cancellation procedure by the deadline stated below, the amount after deduction of the Admission Fee from the Initial Registration Fee will be refunded to the applicant. For details, refer to the guidance for Initial Registration Procedures.

As September 20 falls on a national holiday, make sure at the post office that the mail will be postmarked on or before September 20 if you send it out at the last minute before the deadline.

	Cancellation Deadline
April 2027 Entry	Postmarked: Wednesday, March 31, 2027 when sending by post
September 2027 Entry	Postmarked: Monday, September 20, 2027 when sending by post