

Ⅲ. Payment of Application Fees

※As for Japanese version, see page 254. 日本語版は、254ページからです。

Application Fee (15,000 JPY/10,000 JPY) and Period of Payment vary depending on each graduate school, student status (Regular Students/Special Students) and residence. Confirm the “Application Procedure” of your desired graduate school.

The Application Fee is not refundable once remitted.

When using an international bank transfer, it may take some time for the funds to be confirmed as received in the bank account designated by the university. Therefore, applicants residing outside Japan who wish to pay the application fee via international bank transfer, the payment period for the application fee is set to begin slightly earlier than the application period. Applicants who do not fall under the above category are requested to make the payment within the application period.

◆1-1 Payment Method

Please choose one of the following methods.

①Payment by credit card

- On the “支払方法選択 (Payment Method Selection)” screen in the online application system, select “クレジットカードでお支払い (Pay by credit card) .”
- On the “出願情報登録完了 (Application Information Registration Completion)” screen, click the “お支払い手続きへ (Proceed to Payment)” button, then enter the required information on the “検定料支払い (Application Fee Payment)” screen.
- The “検定料支払い (Application Fee Payment)” screen can also be accessed from the email sent after completing the application information registration or from the “出願状況確認 (Application Status Confirmation)” screen.
- We accept VISA, Mastercard, JCB, and AMERICAN EXPRESS credit cards.
- After payment is completed, print the email you receive or the payment completion screen on A4-size paper and submit it together with the other application documents.

<NOTES>

- In addition to the Application Fee, a transaction fee will be charged.
- Transaction is processed in Japanese yen. The conversion rate at the time when the processing center of the international affiliate processed the transaction will apply. Please contact your credit card company for details.
- Please also contact your credit card company directly if your credit card cannot be verified.

②Payment at a convenience store or by Pay-easy 【For applicants residing in Japan only】

- On the “支払方法選択 (Payment Method Selection)” screen in the online application system, select “コンビニエンスストアでお支払い (Pay at a convenience store)” or “Pay-easyでお支払い (Pay by Pay-easy) .”
- On the “出願情報登録完了 (Application Information Registration Completion)” screen, click the “お支払い手続きへ (Proceed to Payment)” button, then select the payment method on the “検定料支払い (Application Fee Payment)” screen.
- The “検定料支払い (Application Fee Payment)” screen can also be accessed from the email sent after completing the application information registration or from the “出願状況確認 (Application Status Confirmation)” screen.
- After completing the payment, attach the payment receipt or statement to the “出願確認票 (Application Confirmation Form) .”

< For convenience store payments > (See page 261 for details)

- You can make payments at convenience stores in Japan (Lawson, MINISTOP, FamilyMart, and 7-Eleven).
- In addition to the Application Fee, a transaction fee will be charged.
- Even if someone other than the applicant makes the payment on their behalf, please enter the applicant's own information (Name, address, and contact information) .

< For Pay-easy payments > (See page 262 for details)

- In addition to the Application Fee, a transaction fee will be charged.

③Payment by international bank transfer 【For applicants residing abroad only】

※If you have a credit card, please pay by credit card as much as possible.

※The Account Number varies depending on each graduate school, degree and amount of Application Fee.

For overseas remittances to Japan, there is a bank transaction charge of 2,500 yen.

- On the “支払方法選択（Payment Method Selection）” screen in the online application system, select “外国送金でお支払い（Payment by overseas remittance）”.

Transfer Type	Telegraphic Transfer
Payment	Advise and Credit
Transfer Charge	Local charges borne by remitter & overseas charges by beneficiary [SHA]
Currency	Japanese Yen (JPY)
Amount	Application Fee + Transaction Charge of 2,500 JPY to be incurred at a beneficiary bank in Japan * Applicants are also liable for any transaction charge that might be incurred at the time of remittance in their countries.
Account Information	
Beneficiary Bank	SUMITOMO MITSUI BANKING CORPORATION
Branch	LAVENDER
Bank Address	8 Naginataboko-cho, Karasuma-higashiiru, Shijo-dori, Shimogyo-ku, Kyoto, 600-8008, JAPAN
SWIFT Address	SMBCJPJT
Account Type	Ordinary Account [Savings Account]
Account Number※	-The Account Number varies on each graduate school, degree and amount of Application Fee. -Refer to the table below on this page to confirm in which account your Application Fee must be remitted.
Account Holder	Doshisha University

Please note that :

- The remittance must be made at a bank teller. The remittance via any Internet banking is not acceptable.
- The remittance must be made in the name of the applicant.
- Do not enter any other word than “Doshisha University” in account holder’s name.
- Your desired graduate school should be stated in the message column in English in the transfer slip of a bank.
- The receipt of remittance bearing the authorization (seal/stamp) of the financial institution must be submitted together with other application materials.**
- Please pay your transfer charge through “SHA”, not “OUR”. You will be charged for extra 2,500 yen if you pay by “OUR”.

※Account Number

Graduate School	Program	Account Number	
		Application Fee 【15,000JPY】	Application Fee 【10,000JPY】
Life and Medical Sciences	Doctoral Program	976-0100149	976-0100049
Global Studies	Master’s Program	—	976-0100032
	Doctoral Program		976-0100052
Brain Science	Integrated Doctoral Program	976-0100161	—

◆Method of Application Fee Payment - at Convenient Stores -

The list of convenient stores or the fee payment method might change. We will provide further details on our website.

LAWSON ローソン



ミニストップ



ロッピー

■Payment method

1. Take 「お客様番号 (Customer Number, 11 digits)」and 「確認番号 (Verification Number, 4 digits)」to the touch screen information terminal, Loppi(ロッピー).
2. Select 「各種サービスメニュー(Various Service Menu)」→ 「各種代金・インターネット受付・コンビニ支払い(PG)」…(All Payments, Online Payments, Payments at Convenient Stores) etc → 「各種代金お支払い (All Payments)」 → 「マルチペイメントサービス (Multi Payment Service)」.
3. Check the payment details and enter your 「お客様番号 (Customer Number, 11 digits)」and 「確認番号 (Verification Number, 4 digits)」.
4. Take the payment slip from the Loppi to the shop counter and pay in cash.
5. Receive 「取扱明細書 (Statement Sheet)」as a receipt.



■At the MINI STOP store without Loppi

Tell the staff that you would like 「オンライン決済 (to pay online)」, with your 「お客様番号 (Customer Number)」 as 「オンライン決済番号 (Online Payment Number)」 and pay in cash.

※Receive the 「入学検定料・選考料 取扱明細書 (Application Fee Statement Sheet)」, cut the 「収納証明書 (Statement Slip)」 and paste it to the "出願確認票(Application Confirmation Form)".

FamilyMart

ファミリーマート Multi Function Printer

■Payment method

1. Take 「お客様番号 (Customer Number, 11 digits)」and 「確認番号 (Verification Number, 4 digits)」to the Multi Function Printer.
2. Select 「代金支払い(All Payments)」→ 「各種番号入力(Entering Number)」
3. Enter your 「お客様番号 (Customer Number, 11 digits)」and 「確認番号 (Verification Number, 4 digits)」.
4. Take the payment slip to the shop counter and pay in cash.
5. Receive 「取扱明細書 (Statement Sheet)」as a receipt.



※Receive the 「入学検定料・選考料 取扱明細書 (Application Fee Statement Sheet)」, cut the 「収納証明書 (Statement Slip)」 and paste it to the "出願確認票(Application Confirmation Form)".



セブン-イレブン

■Payment method

1. Take the print out of 「払込票 (Payment Slip)」 or 「払込票番号 (13 digits)」 from the confirmation screen to the Seven-Eleven store.
2. Tell the staff that you would like 「インターネット支払い (to pay via internet)」 and either hand over the 「払込票」 or quote the 「払込票番号(13 digits)」. Then pay in cash.
3. Receive 「取扱明細書 (Statement Sheet)」as a receipt.

※Do not use multi function printer.

※Receive the 「入学検定料・選考料 取扱明細書 (Application Fee Statement Sheet)」, cut the 「収納証明書 (Statement Slip)」 and paste it to the "出願確認票(Application Confirmation Form)".



◆Method of Application Fee Payment - at the Bank ATM(ペイジー (Pay-easy))-



※You can only use the ATM with the ペイジー (Pay-easy) mark shown on the left of this text.

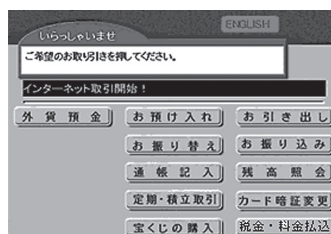
※You cannot pay more than 100,000 Yen from the ATM.

Payment from the Japan Post Bank
or the ATM at the post office



Touch
"料金払込 (ペイジー)"

Payment from the ATM of the other banks



※Screen shot of the ATM
of the Mizuho Bank, Ltd.

■Payment method

Take the issued 「収納機関番号 (Depository Number):58021 (fixed)」 with 「お客様番号 (Customer Number, 11 digits)」 and 「確認番号 (Confirmation Number, 4 digits)」 to the bank's ATM with 「ペイジー (Pay-easy)」 mark.

Payment in cash

1. Touch the 「料金払込 (ペイジー) (Payment (Pay-easy))」.
2. Enter 「収納機関番号 (Depository Number):58021 (fixed)」, 「お客様番号 (Customer Number, 11 digits)」 and 「確認番号 (Verification Number, 4 digits)」.
3. Check the payment details and select 「現金 (in cash)」.
4. Enter your phone number in Japan.
5. Put the cash in the cash slot.
6. Receive the receipt and the change.

※Paste the 「明細票 (Receipt)」 to the "出願確認票 (Application Confirmation Form)".

Payment from a passbook or a bank card

1. Touch the 「料金払込 (ペイジー) (Payment (Pay-easy))」.
2. Enter 「収納機関番号 (Depository Number):58021 (fixed)」, 「お客様番号 (Customer Number, 11 digits)」 and 「確認番号 (Verification Number, 4 digits)」.
3. Check the payment details and select 「通帳・カード (Passbook・Bank Card)」.
4. Enter your phone number in Japan.
5. Put the passbook or the bank card on the slot and enter the PIN number.
6. Confirm the payment amount and select 「確認 (Confirm)」.
7. Receive the passbook or the bank card with the receipt.

※Paste the 「明細票 (Receipt)」 to the "出願確認票 (Application Confirmation Form)".