

VI. Other Important Information

All Applicants

1. The academic year begins in April and ends in March of the following year. Please note that the Graduate School of Policy and Management (only for special student for both master's program and doctoral program), the Graduate School of Culture and Information Science (only for special student for both master's program and doctoral program), the Graduate School of Science and Engineering (doctoral program), the Graduate School of Life and Medical Sciences (master's program / doctoral program) and the Graduate School of Global Studies (doctoral program) accept applicants both in April and September.
2. Students will be required to hold a "Student" resident status in principle as prescribed in the Immigration Control and Refugee Recognition Act and will not be allowed to stay on short-stay visa.
3. Permission for the Certificate of Eligibility (COE) is granted by the Ministry of Justice. If and when such permission is not granted, or unexpected expences are incurred due to any reason, such as the delay in the issuance of COE, the University takes no responsibility. When the COE application is rejected, the University may deny admission. Also, students who have lost status of residence will be dismissed.
4. When requested by the Japanese Government or governmental offices of other countries involved or foundations in Japan and other countries, or by the overseas institutions having academic exchange agreements with Doshisha University, or if the applicant has been granted a scholarship by any of the above organizations, application documents not prescribed by Doshisha University may be accepted and screened at a time other than the normal schedule.
5. When requested by any of the organizations described above and deemed necessary by Doshisha University, enrollment other than April may be approved. Also, with such request and necessity, a special student may be permitted to enroll for a period other than special students' normal length of enrollment, which is no less than six months and no more than one year in principle with an extension for enrollment for up to one year possible upon screening.
6. If you have any questions concerning the application, please contact the Section for International Admissions, Office of International Students, International Center (Imadegawa Campus).
7. Admission may be denied if any of the contents of the application form or the submitted documents is not true and correct.

Internal Applicants

1. Please apply for extension of period of stay when you receive the Admission Certificate which will be issued by the University upon confirmation of your payment.
2. If you have any questions concerning the application, please contact the Section for International Admissions, Office of International Students, International Center (Imadegawa Campus).

Change of Student Status from a Special Student to a Regular Student

1. Special students are allowed to study only for one year in principle. They will not be allowed to study for another one year as a special student even if they wish for such status on "7. Graduate school, major, course/cluster and student status desired" on the Application for Admission. However, the period may be changed under specific circumstances to the extent of one year after due consideration.
2. Please apply for extension of period of stay when you receive the Admission Certificate which will be issued by the University upon confirmation of your payment.
3. If you have any questions concerning the application, please contact the Section for International Admissions, Office of International Students, International Center (Imadegawa Campus).